



CONEJO VALLEY UNIFIED SCHOOL DISTRICT
South Building Board Room
1400 E. Janss Rd., Thousand Oaks, CA 91362
BOARD OF EDUCATION REGULAR MEETING
Tuesday, September 6, 2016

MINUTES

CALL TO ORDER – CLOSED SESSION

At 5:03 p.m. President Phelps announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none.

The Board convened into Closed Session at 5:03 p.m., where the following item(s) were discussed:

A. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8

Property negotiator for CVUSD: Dr. Ann Bonitatibus, Superintendent.

The property discussed, regarding price and terms of payment:

2498 Conejo Center Drive, Newbury Park, CA

The Closed Session ended at 5:20 p.m.

REGULAR SESSION

OPENING PROVISIONS

Call to Order and Roll Call: President Phelps called the meeting to order at 6:02 p.m.

Board Members present: President Pat Phelps, Vice President Peggy Buckles, John Andersen, Dr. Betsy Connolly, and Mike Dunn.

Board Members absent: None.

Administration present: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Mark McLaughlin, Assistant Superintendent, Human Resources; and Dr. Victor Hayek, Assistant Superintendent, Business Services.

President Phelps welcomed attendees to the meeting and read the procedural announcements.

Approval of the Agenda

Mrs. Buckles moved to approve the agenda, with one change: Add Parent Support Organization speakers. Seconded by Dr. Connolly. Motion carried 5-0.

Reports from Parent Support Organizations

Mike Soules, President, Conejo Schools Foundation, provided updates and information on upcoming events.

Paula Nathan, President, Conejo Council PTA, provided details on upcoming events.

Susan Hanscom, Chair, District Advisory Committee (DAC), provided information on upcoming meetings.

Comments from the Public

President Phelps asked if there were any public speakers. There were eight speaker cards submitted.

- The 1st speaker, Dianne McKay, introduced the 2nd speaker.
- The 2nd speaker, Luis Sanchez, discussed courses at Moorpark College and possible collaboration.
- The 3rd speaker, Ryan Robins Faden, commented on ad hoc committee meetings he attended.
- The 4th speaker, Brenda Hunter, commented on Adult Education classes.
- The 5th speaker, Cathy Carlson, commented on ad hoc committee meetings and upcoming elections.
- The 6th speaker, Jill Chipongian, yielded time to the 7th speaker.
- The 7th speaker, Jean Chipongian, commented on the Waverly Heights Adult School.
- The 8th speaker, Eric Chipongian, commented on the Waverly Heights Adult School.

Comments from the Superintendent

Dr. Bonitatibus commented CVUSD opened with over 19,000 students, and staff has been collaborating to deliver the best possible educational opportunities to students. Westlake High School was again named as one of the top high schools in the nation by *Newsweek* magazine. She also invited everyone to join her Back to School Book Club with *How to Raise an Adult* by Julie Lythcott-Haims. She thanked the Thousand Oaks Library for making space available for the final forum. Her favorite learner moment was visiting Redwood Middle School's Chinese class, as students she met were excited to acquire a new language.

Comments from Individual Board Members

Dr. Connolly commented on the district's recent technology upgrades, such as the new app and *BoardDocs* for viewing Board meeting agendas and videos. She also thanked members of the Waverly and Adult Education communities for speaking with her.

President Phelps reported on local events and updates, such as the Conejo Coalition for Youth and Families' upcoming events, including one for suicide prevention, and the Youth Commission's meet-and-greet event. She also mentioned the Conejo free clinic has added dental care to their practice, and are looking for dentists and dental hygienists to volunteer. The police department is expanding their *Safe Passages* program which helps eliminate gang members in the neighborhood and provides educational opportunities to children.

ACTION ITEMS – GENERAL

Human Resources

A. Declaration of Need for Fully Qualified Educators

Mrs. Buckles made the motion to approve; seconded by Mr. Andersen and Mr. Dunn. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

Instructional Services

A. Approval of Amendments to Administrative Regulation 6158 – Independent Study

Mr. Dunn made the motion to approve; seconded by Mrs. Buckles. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

B. Approval of Amendments to Board Policy 5131.62 – Tobacco

Mr. Andersen made the motion to approve; seconded by Mr. Dunn. President Phelps asked if there was any discussion. Dr. Connolly asked Mr. Iezza if this policy reflects the use of other devices besides cigarettes, including "vaping" or non-tobacco items. Mr. Iezza replied that yes, it now includes things that are defined as tobacco products, as well as drug paraphernalia not allowed on campus. Motion carried 5-0.

C. Approval of Amendments to Board Policy 6179 - Supplemental Instruction

Mrs. Buckles made the motion to approve; seconded by Dr. Connolly. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

Business Services

A. Approval of Resolution #16/17-02 Establishing Gann Appropriations Limit 2016/2017

Mr. Dunn made the motion to approve; seconded by Mrs. Buckles. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

B. Approval of Resolution #16/17-03 Ratifying the Termination of Escrow with Martin Properties, Inc. for the Sale of 2498 Conejo Center Drive, Newbury Park, California

Mr. Andersen made the motion to approve; seconded by Dr. Connolly. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

C. Approval of Resolution #16/17-04 Authorizing District Staff to Negotiate an Agreement for the Sale of Property at 2498 Conejo Center Drive, Newbury Park, California, to the Backup Bidder, Itule Real Estate Group, Inc.

Dr. Connolly made the motion to approve; seconded by Mr. Dunn. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

ACTION ITEMS – CONSENT

Mrs. Buckles made the motion to approve the Consent Agenda; Dr. Connolly seconded. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

- A. Approval of Minutes from the Board Meetings of August 15, 2016 and August 16, 2016.
- B. Personnel Assignment Orders
 - 1. Certificated Service:
 - A. Employment/Appointment: Counselors, Teachers
Retirements/Resignations: Teachers
Orders #: R16-025 - R16-047
 - 2. Certificated Service - Exempt:
 - A. Employment/Appointment: Exempt Specialists
Orders #: E16-001 - E16-002
 - 3. Classified Service:
 - A. New Employment (Probationary to Perm) / Assignment Change / Change in Status
Orders #: C16-051 - C16-096
 - B. Substitute / Provisional / Additional Assignment
Orders #: C16-097 - C16-102
 - C. Establishment / Modification / Elimination of Positions
Orders #: C16-103 - C16-106
 - 4. Classified Service - Exempt:
 - A. Walk-on Coach
Orders #: E16-174 - E16-189
 - B. Campus Supervisor, Proctor, Specialist, Student Helper, Others
Orders #: E16-190 - E16-213
- C. Contract for Nonpublic School Placement for Students with Disabilities - #4-16/17
- D. Contract for Nonpublic School Placement for Students with Disabilities - #8-16/17

- E. Contract for Nonpublic School Placement for Students with Disabilities - #9-16/17
- F. Contract for Nonpublic School Placement for Students with Disabilities - #10-16/17
- G. Contract for Nonpublic School Placement for Students with Disabilities - #15-16/17
- H. Overnight Trip Request - TOHS Band
- I. Preauthorization of Overnight Trip Requests
- J. Purchase Order Report #906
- K. Disposal of Surplus and Obsolete Equipment
- L. Change Order #1 - Various Sites - Roofing Replacement – Eberhard
- M. Notice of Completion - Various Sites - Roofing Replacement – Eberhard
- N. Notice of Completion - Westlake High School - Fencing - Fence Factory

INFORMATION ITEMS

A. Presentation of 2015-2016 Local Control and Accountability Plan (LCAP) Metrics Report

Dr. Jennifer Boone explained the outcome of the district's staff review of the 2015-2016 LCAP Metric Report, as they identified many areas of growth. In their efforts for continued improvement, staff will refine the LCAP and target district resources based on the data collected through both the LCAP Metric Report and GreenPrint for Success (GPS) processes. Mrs. Buckles asked where a parent could go if they wanted to see their school's performance.

Dr. Boone replied that the district's website is the quickest and easiest way, as it has a direct link. Dr. Connolly asked if all demographic groups are being looked at; Dr. Boone replied yes, they are looking at breaking down the data into sub-groups. President Phelps thanked Dr. Boone for her presentation.

B. Revisions to Board Policy 3311 and Administrative Regulation 3311 – Bids

President Phelps asked if there was information on this item. Dr. Victor Hayek explained that the updates on these policies are sent out by GAMUT and reflects a new 2016 bid limit. President Phelps asked if there were any questions; there were none.

C. Conejo Valley Learning Center Relocation Project

President Phelps asked if there were any public speakers. There were 49 speaker cards submitted. There were 44 speakers, as 5 speakers who had submitted cards were no longer present or chose not to speak.

- The 1st speaker, Anne Garai, yielded time to the next speaker.
- The 2nd speaker, Lisa Creps, commented on Waverly school usage and impact on the neighborhood.
- The 3rd speaker, Barbara Minkoff, commented on the literacy program at Adult Education.
- The 4th speaker, Claudia Spelman, commented on bridge program services for adult learners.
- The 5th speaker, Laura Cifuentes, commented on the importance of programs staying together at one campus.
- The 6th speaker, Mounia Boujenna, commented on the impact English as a Second Language (ESL) classes had on her and her ability to communicate in English.
- The 7th speaker, Deborah Benesch, referenced CVLC comments published in the *VC Star*.
- The 8th speaker, Amy Montano, commented on blended learning and access to computers.
- The 9th speaker, Martha Vitela, commented she was grateful for the opportunities at the adult school.
- The 10th speaker, Silvia Gomez, commented she was thankful for opportunities at ESL adult education.
- The 11th speaker, Tracy Borkovec, commented on the importance of keeping adult school at Waverly.
- The 12th speaker, Ron Perotti, commented on the importance of continuing the literacy center.
- The 13th speaker, Thomas Goins, commented on 1997 Waverly Heights traffic control gate agreement.
- The 14th speaker, Soledad Ovalle Casas, commented on the positive impact ESL classes had on her.
- The 15th speaker, Laurel Goins, commented that the Waverly community can't absorb the impact of a high school.

- The 16th speaker, Kathleen Canfield, commented on the importance of the ESL culture.
- The 17th speaker, Lauren Donatoni, commented on keeping the gate closed in Waverly Heights.
- The 18th speaker, Ruth Forrest, commented on the benefit of the adult education community.
- The 19th speaker, Jessica Franco, commented on the dedicated ESL teachers and their encouragement.
- The 20th speaker, Ardyth St. John, commented on the traffic impact in the Waverly neighborhood.
- The 21st speaker, Lauryl Buckel, commented on availability of transportation.
- The 22nd speaker, Joyce Militello, commented on continuing the literacy center.
- The 23rd speaker, Barbara Nosal, yielded time to the next speaker.
- The 24th speaker, Donna Dearborn, commented on the GED program components and its students.
- The 25th speaker, Cindy Goldberg, commented on the CVLC ad hoc committee, thanking them and commending Mr. McLaughlin's leadership.
- The 26th speaker, Alejandra Hernandez, yielded time to the next speaker.
- The 27th speaker, Bette Empol, commented on the impact of splitting up adult education across sites.
- The 28th speaker, Patricia Chamness, commented on the positive qualities of CVAES.
- The 29th speaker, Juan Mateo, commented on the importance of ESL classes for its success.
- The 30th speaker, Madelyne Green, commented on respecting adult education students' voices.
- The 31st speaker, Randall Wagner, commented on traffic plans needed for Waverly.
- The 32nd speaker, Bruce Miller, commented on the traffic's impact.
- The 33rd speaker, Laurie Lam, commented on how she thinks CVUSD treats the adult school.
- The 34th speaker, Kyle Springer, commented about traffic concerns.
- The 35th speaker, Dr. Karen Kelly, commented about traffic concerns.
- The 36th speaker, Gabriela McLaughlin, commented about traffic concerns.
- The 37th speaker, Rigoberto Luna, commented that adult education is key to success and citizenship.
- The 38th speaker, Irene Freeman, commented on integration of ESL, literacy, and GED.
- The 39th speaker, Terry Graves, commented about the processes for public comment.
- The 40th speaker read a letter from Samantha Strickland about the happiness adult school brought her.
- The 41st speaker, Barbara Kloster, commented about the lack of parking at the Waverly site.
- The 42nd speaker, Brad Merville, commented about the lack of parking at the Waverly site.
- The 43rd speaker, Diana Merville, commented that the adult school should stay and not add CVHS.
- The 44th speaker, Nick Quadwai, commented on respecting parents and meeting venues.

Dr. Bonitatibus commended committee members for being responsive to public recommendations, and thanked Kimberly Gold for facilitating the use of a digital environment. She commented on the Conejo Valley Learning Center (CVLC), stating the final recommendation from the committee will best serve the CVLC vision for students, provide multiple opportunities for adult learners, and honor the neighboring community. Eliminating or terminating any of the programs was never discussed by staff, as CVUSD conducted extensive research and there is not an "all or nothing" prospect. She stressed the importance of preparing for future learners.

Mr. McLaughlin introduced the ad hoc committee members, and commented on the CVLC final report and ad hoc committee's recommendation to the superintendent. Mr. McLaughlin and Dr. Bonitatibus answered questions from the public and Board members. Mrs. Buckles commented on working with Parks and Recreation in the past and the possibility of doing so again. Dr. Connolly expressed her expectations to Dr. Bonitatibus and staff that meetings take place, including those of committees with experts on funding and program requirements, to craft a solution to this issue.

Dr. Bonitatibus expressed her commitment to meeting the Board members' expectations, and said they will provide updates and reports on this process. Mrs. Buckles asked if upcoming meetings can be posted in the newspaper and on the district's website; Dr. Bonitatibus replied yes. Mr. Andersen commented that staff and the Board try earnestly to follow all requirements for public meetings, and information from the CVLC ad hoc committee was brought to the public as quickly as possible. He encouraged the public to participate in the upcoming elections for CRPD and city council. Mr. Dunn stated there is another alternative, which is relocating CVHS to the Thousand Oaks High School site. He asked Mr. McLaughlin why the ad hoc committee didn't adopt this option. Mr. McLaughlin replied that their task was to find a location to allow all three programs to stay together. Mr. Andersen asked questions about the

number of students and staff and the average class schedule for students at the Waverly campus. Mr. Mike Sanders, Principal at Conejo Valley Adult Education School, replied to Mr. Andersen's questions.

Mr. Dunn asked questions about the parenting program and possible funding options; Mr. Sanders, Mr. Iezza, and Dr. Bonitatibus replied to his questions. Dr. Hayek addressed President Phelps, stating his findings on potential traffic and parking needs. Dr. Connolly said traffic already currently exists and that a solution needs to be affordable to the district. Mr. Dunn commented on other alternatives, such as the possibility of using a shuttle service to minimize traffic. Dr. Hayek commented on funding. President Phelps asked if there were any other questions; there were none.

ADJOURNMENT

President Phelps adjourned the Open Session at 9:43 p.m. **The next regularly-scheduled Board meeting will be Tuesday, September 20, 2016, 4:15 p.m., Discussion Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

September 20, 2016

Date

Clerk

September 20, 2016

Date

Superintendent